

MSQ15.1 - Project Schedule/Project Work Plan (Sample)

Optum Rx has created a preliminary Project Work Plan that includes key tasks, milestones, and deliverables from the contract to successfully implement project activities, materials, and other products, services, and reports. The Project Work Plan will identify milestones and deliverables to enable searchability and highlight their significance. Optum Rx prioritizes tasks to protect the critical path and reduce schedule risk. A preliminary (sample) Project Work Plan has been created and provided below. At the contract award, Optum Rx will finalize all required information that drives the appropriate milestones. The Project Manager confirms that all project deliverables, milestone dates, and key dates are contingent upon the State's approval.

MSQ15.2 WBS tasks and Project Outputs (Sample)

Optum Rx uses Microsoft Project to create the WBS. The WBS provides the sequencing and breakdown of tasks, activities, deliverables, and milestones throughout the entire duration of the project. It is flexible and can be expanded or contracted as needed to view the project at varying levels of detail. The WBS hierarchy is finalized when the project baseline is set, typically no later than the conclusion of the project planning phase. Given the expectation that generally task durations should not exceed 10-business days, we closely monitor progress to ensure it aligns with the State WBS best practices.

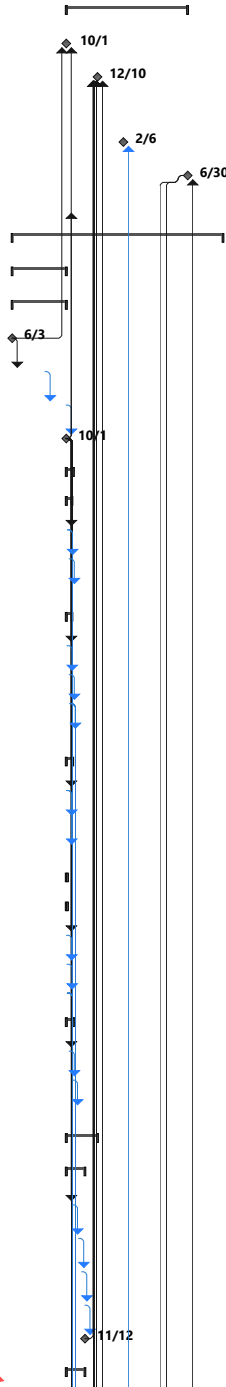
The Project Plan and WBS are periodically revised and updated throughout the duration of the project to capture activities completed, percent complete, changes in resource assignments, and other information. This provides data that project managers can use to monitor the performance of the project, particularly regarding cost, schedule, and scope. Information is critical in identifying real or potential risks and determining appropriate mitigation strategies.

The Work Breakdown Structure is a component of the overall Project Plan (stored as a separate document) and available in its entirety on the project portal. The WBS provides the following content, at a minimum:

- Detailed list of tasks, activities, milestone, and deliverables
- Critical path
- WBS in the form of a task sheet and schedule
- Milestones (those tasks that have a duration of zero)
- Personnel resources
- Other resource requirements, when appropriate (such as equipment or facilities)
- Task dependencies
- Dependency data
- Resource matrix by subtask
- Detailed timeline

ID	WBS	Task Name	Duration	Predecessors	Successors	Start	Finish	Team	2, 2023	Half 1, 2024	Half 2, 2024	Half 1, 2025	Half 2, 2025	Half 1, 2026				
1	1	GA RFP FWA Module Project Work Plan	473 days			Mon 6/3/24	Tue 3/24/26		S	O	I	N	D	J	F	I	N	A
2	1.1	Critical Milestones	194 days			Tue 10/1/24	Mon 6/30/25											
3	1.1.1	M: Critical Milestone 1: Contracting	0 days	11,14		Tue 10/1/24	Tue 10/1/24											
4	1.1.2	M: Critical Milestone 2: Completion of Project Planning Deliverables	0 days	44,50,68,62,56,74,80,87,94,10		Tue 12/10/24	Tue 12/10/24											
5	1.1.3	M: Critical Milestone 3: Completion of Requirements Review	0 days	182		Thu 2/6/25	Thu 2/6/25											
6	1.1.4	M: Critical Milestone 4: Solution Accepted	0 days	403	393SF-50 days,39	Mon 6/30/25	Mon 6/30/25											
7	1.2	Weekly Project Status Meetings	386 days	14		Wed 10/2/24	Tue 3/24/26											
8	1.3	DDI Phase	338 days			Mon 6/3/24	Wed 9/17/25											
9	1.3.1	Contract Activities	87 days			Mon 6/3/24	Tue 10/1/24											
10	1.3.1.1	Contract Start-Up	87 days			Mon 6/3/24	Tue 10/1/24											
11	1.3.1.1.1	M: Contract Award	0 days		12,3	Mon 6/3/24	Mon 6/3/24											
12	1.3.1.1.2	Creation of SOW and Contract Negotiations	54 days	11	13	Mon 6/3/24	Thu 8/15/24	OPTUM,STATE										
13	1.3.1.1.3	Finalized Contract and State Approvals	3 days	12	14	Fri 8/16/24	Tue 10/1/24	STATE										
14	1.3.1.1.4	M: Implementation Begin Date	0 days	13	40,46,64,244,250	Tue 10/1/24	Tue 10/1/24											
15	1.3.2	Implementation Planning	12 days			Wed 10/2/24	Thu 10/17/24											
16	1.3.2.1	Implementation Assignments	9 days			Wed 10/2/24	Mon 10/14/24											
17	1.3.2.1.1	Implementation Manager Assigned	3 days	14	18,161	Wed 10/2/24	Fri 10/4/24											
18	1.3.2.1.2	Request Implementation Team Assigned	2 days	17	19	Mon 10/7/24	Tue 10/8/24											
19	1.3.2.1.3	All Resources Assigned	4 days	18		Wed 10/9/24	Mon 10/14/24											
20	1.3.2.2	Kick-Off Meeting Preparation	9 days			Wed 10/2/24	Mon 10/14/24											
21	1.3.2.2.1	INTERNAL- Scope of Products & Services Sold Meeting	2 days	14	22	Wed 10/2/24	Thu 10/3/24											
22	1.3.2.2.2	EXTERNAL- Introductory Call	3 days	21	23	Fri 10/4/24	Tue 10/8/24											
23	1.3.2.2.3	INTERNAL- Core Team Meeting	2 days	22	24,83,90,97,104,111	Wed 10/9/24	Thu 10/10/24											
24	1.3.2.2.4	IM Prep for Kick-off Meeting	2 days	23		Fri 10/11/24	Mon 10/14/24											
25	1.3.2.3	Project Tracking	11 days			Wed 10/2/24	Wed 10/16/24											
26	1.3.2.3.1	Create Implementation in Salesforce.com	1 day	14	27,28	Wed 10/2/24	Wed 10/2/24											
27	1.3.2.3.2	Create Implementation Case in Pulse	10 days	26		Thu 10/3/24	Wed 10/16/24											
28	1.3.2.3.3	Create Project Folder on SharePoint	10 days	26		Thu 10/3/24	Wed 10/16/24											
29	1.3.2.4	Implementation Kick-Off	3 days			Wed 10/2/24	Fri 10/4/24											
30	1.3.2.4.1	Kick-Off Meetings	3 days			Wed 10/2/24	Fri 10/4/24											
31	1.3.2.4.1.1	Establish Ongoing Internal Meeting Schedule	1 day	14	32	Wed 10/2/24	Wed 10/2/24											
32	1.3.2.4.1.2	Conduct Client Kick-Off Meeting	1 day	31	33	Thu 10/3/24	Thu 10/3/24											
33	1.3.2.4.1.3	Establish Ongoing Client Meeting Schedule	1 day	32	212,218,219,224,227,	Fri 10/4/24	Fri 10/4/24											
34	1.3.2.5	Project Creation	12 days			Wed 10/2/24	Thu 10/17/24											
35	1.3.2.5.1	Initiate Implementation Project Plan	5 days	14	36	Wed 10/2/24	Tue 10/8/24											
36	1.3.2.5.2	Initiate Implementation / Issue and Risk Tracking	5 days	35	37	Wed 10/9/24	Tue 10/15/24											
37	1.3.2.5.3	Create and Distribute Contact List	2 days	36		Wed 10/16/24	Thu 10/17/24											
38	1.3.3	Project Start-Up	50 days			Wed 10/2/24	Tue 12/10/24											
39	1.3.3.1	Work Plan/Schedule (Baseline) (PM-12)	30 days			Wed 10/2/24	Tue 11/12/24											
40	1.3.3.1.1	Create and Submit/Walk-through	10 days	14	41	Wed 10/2/24	Tue 10/15/24	OPTUM,STATE										
41	1.3.3.1.2	STATE Review	10 days	40	42	Wed 10/16/24	Tue 10/29/24	STATE										
42	1.3.3.1.3	Revise and Resubmit	5 days	41	43	Wed 10/30/24	Tue 11/5/24	OPTUM,STATE										
43	1.3.3.1.4	STATE Review and Approve	5 days	42	44	Wed 11/6/24	Tue 11/12/24	STATE										
44	1.3.3.1.5	M: Work Plan Complete	0 days	43	4	Tue 11/12/24	Tue 11/12/24											
45	1.3.3.2	Risk and Issue Management Plan (PM-06)	30 days			Wed 10/2/24	Tue 11/12/24											

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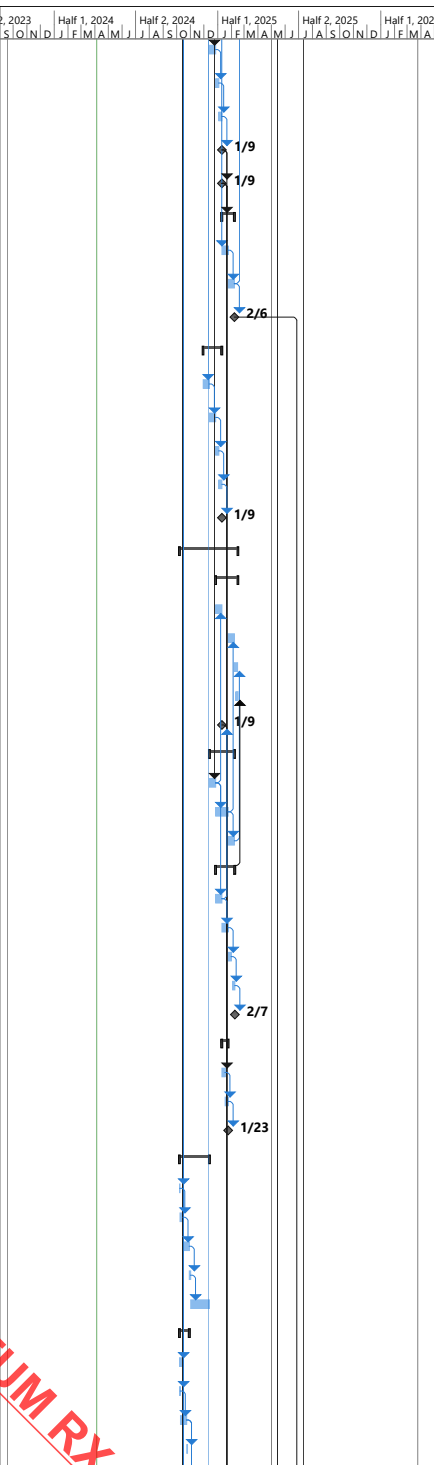


ID	WBS	Task Name	Duration	Predecessors	Successors	Start	Finish	Team	2, 2023 S I O I N D	Half 1, 2024 J F I M A I M	Half 2, 2024 J J A S O I N D	Half 1, 2025 J F I M A I M	Half 2, 2025 J J A S O I N D	Half 1, 2026 J F I M A I M
46	1.3.3.2.1	Create and Submit/Walk-through	10 days	14	47	Wed 10/2/24	Tue 10/15/24	OPTUM						
47	1.3.3.2.2	STATE Review	10 days	46	48	Wed 10/16/24	Tue 10/29/24	STATE						
48	1.3.3.2.3	Revise and Resubmit	5 days	47	49	Wed 10/30/24	Tue 11/5/24	OPTUM						
49	1.3.3.2.4	STATE Review and Approve	5 days	48	50	Wed 11/6/24	Tue 11/12/24	STATE						
50	1.3.3.2.5	M: Risk and Issue Management Complete	0 days	49	4	Tue 11/12/24	Tue 11/12/24							
51	1.3.3.3	Cost Management Plan (PM-09)	30 days			Wed 10/2/24	Tue 11/12/24							
52	1.3.3.3.1	Create and Submit/Walk-through	10 days	14	53	Wed 10/2/24	Tue 10/15/24	OPTUM						
53	1.3.3.3.2	STATE Review	10 days	52	54	Wed 10/16/24	Tue 10/29/24	STATE						
54	1.3.3.3.3	Revise and Resubmit	5 days	53	55	Wed 10/30/24	Tue 11/5/24	OPTUM						
55	1.3.3.3.4	STATE Review and Approve	5 days	54	56	Wed 11/6/24	Tue 11/12/24	STATE						
56	1.3.3.3.5	M: Cost Management Plan Complete	0 days	55	4	Tue 11/12/24	Tue 11/12/24							
57	1.3.3.4	Schedule Management Plan	30 days			Wed 10/2/24	Tue 11/12/24							
58	1.3.3.4.1	Create and Submit/Walk-through	10 days	14	59	Wed 10/2/24	Tue 10/15/24	OPTUM						
59	1.3.3.4.2	STATE Review	10 days	58	60	Wed 10/16/24	Tue 10/29/24	STATE						
60	1.3.3.4.3	Revise and Resubmit	5 days	59	61	Wed 10/30/24	Tue 11/5/24	OPTUM						
61	1.3.3.4.4	STATE Review and Approve	5 days	60	62	Wed 11/6/24	Tue 11/12/24	STATE						
62	1.3.3.4.5	M: Schedule Management Plan Complete	0 days	61	4	Tue 11/12/24	Tue 11/12/24							
63	1.3.3.5	Project Management Plan (PM-01)	30 days			Wed 10/2/24	Tue 11/12/24							
64	1.3.3.5.1	Create and Submit/Walk-through	10 days	14	65	Wed 10/2/24	Tue 10/15/24	OPTUM						
65	1.3.3.5.2	STATE Review	10 days	64	66	Wed 10/16/24	Tue 10/29/24	STATE						
66	1.3.3.5.3	Revise and Resubmit	5 days	65	67	Wed 10/30/24	Tue 11/5/24	OPTUM						
67	1.3.3.5.4	STATE Review and Approve	5 days	66	68	Wed 11/6/24	Tue 11/12/24	STATE						
68	1.3.3.5.5	M: Project Management Plan Complete	0 days	67	4	Tue 11/12/24	Tue 11/12/24							
69	1.3.3.6	Stakeholder Management Plan (PM-10)	30 days			Wed 10/2/24	Tue 11/12/24							
70	1.3.3.6.1	Create and Submit/Walk-through	10 days	14	71	Wed 10/2/24	Tue 10/15/24	OPTUM						
71	1.3.3.6.2	STATE Review	10 days	70	72	Wed 10/16/24	Tue 10/29/24	STATE						
72	1.3.3.6.3	Revise and Resubmit	5 days	71	73	Wed 10/30/24	Tue 11/5/24	OPTUM						
73	1.3.3.6.4	STATE Review and Approve	5 days	72	74	Wed 11/6/24	Tue 11/12/24	STATE						
74	1.3.3.6.5	M: Stakeholder Management Plan Complete	0 days	73	4	Tue 11/12/24	Tue 11/12/24							
75	1.3.3.7	Meeting Management Plan	30 days			Wed 10/9/24	Tue 11/19/24							
76	1.3.3.7.1	Create and Submit/Walk-through	10 days	14FS+5 days	77	Wed 10/9/24	Tue 10/22/24	OPTUM						
77	1.3.3.7.2	STATE Review	10 days	76	78	Wed 10/23/24	Tue 11/5/24	STATE						
78	1.3.3.7.3	Revise and Resubmit	5 days	77	79	Wed 11/6/24	Tue 11/12/24	OPTUM						
79	1.3.3.7.4	STATE Review and Approve	5 days	78	80	Wed 11/13/24	Tue 11/19/24	STATE						
80	1.3.3.7.5	M: Meeting Management Plan Complete	0 days	79	4	Tue 11/19/24	Tue 11/19/24							
81	1.3.3.8	Communication Plan (PM-04)	32 days			Wed 10/9/24	Thu 11/21/24							
82	1.3.3.8.1	Create and Submit/Walk-through	10 days	14FS+5 days		Wed 10/9/24	Tue 10/22/24	OPTUM						
83	1.3.3.8.2	Create and Submit/Walk-through	10 days	23	84	Fri 10/11/24	Thu 10/24/24	OPTUM						
84	1.3.3.8.3	STATE Review	10 days	83	85	Fri 10/25/24	Thu 11/7/24	STATE						
85	1.3.3.8.4	Revise and Resubmit	5 days	84	86	Fri 11/8/24	Thu 11/14/24	OPTUM						
86	1.3.3.8.5	STATE Review and Approve	5 days	85	87	Fri 11/15/24	Thu 11/21/24	STATE						
87	1.3.3.8.6	M: Communication Plan Complete	0 days	86	4	Thu 11/21/24	Thu 11/21/24							
88	1.3.3.9	Resource Management and Staffing Plan (PM-08)	32 days			Wed 10/9/24	Thu 11/21/24							

ID	WBS	Task Name	Duration	Predecessors	Successors	Start	Finish	Team	2, 2023	Half 1, 2024	Half 2, 2024	Half 1, 2025	Half 2, 2025	Half 1, 2026
89	1.3.3.9.1	Create and Submit/Walk-through	10 days	14FS+5 days		Wed 10/9/24	Tue 10/22/24	OPTUM	S	I	A	S	I	A
90	1.3.3.9.2	Create and Submit/Walk-through	10 days	23	91	Fri 10/11/24	Thu 10/24/24	OPTUM						
91	1.3.3.9.3	STATE Review	10 days	90	92	Fri 10/25/24	Thu 11/7/24	STATE						
92	1.3.3.9.4	Revise and Resubmit	5 days	91	93	Fri 11/8/24	Thu 11/14/24	OPTUM						
93	1.3.3.9.5	STATE Review and Approve	5 days	92	94	Fri 11/15/24	Thu 11/21/24	STATE						
94	1.3.3.9.6	M: Resource Management and Staffing Plan Complete	0 days	93	4	Thu 11/21/24	Thu 11/21/24							
95	1.3.3.10	Weekly Status Report Template (PM-13)	32 days			Wed 10/9/24	Thu 11/21/24							
96	1.3.3.10.1	Create and Submit/Walk-through	10 days	14FS+5 days		Wed 10/9/24	Tue 10/22/24	OPTUM						
97	1.3.3.10.2	Create and Submit/Walk-through	10 days	23	98	Fri 10/11/24	Thu 10/24/24	OPTUM						
98	1.3.3.10.3	STATE Review	10 days	97	99	Fri 10/25/24	Thu 11/7/24	STATE						
99	1.3.3.10.4	Revise and Resubmit	5 days	98	100	Fri 11/8/24	Thu 11/14/24	OPTUM						
100	1.3.3.10.5	STATE Review and Approve	5 days	99	101	Fri 11/15/24	Thu 11/21/24	STATE						
101	1.3.3.10.6	M: Weekly Status Report Template Complete	0 days	100	4	Thu 11/21/24	Thu 11/21/24							
102	1.3.3.11	Monthly Status Report Template	32 days			Wed 10/9/24	Thu 11/21/24							
103	1.3.3.11.1	Create and Submit/Walk-through	10 days	14FS+5 days		Wed 10/9/24	Tue 10/22/24	OPTUM						
104	1.3.3.11.2	Create and Submit/Walk-through	10 days	23	105	Fri 10/11/24	Thu 10/24/24	OPTUM						
105	1.3.3.11.3	STATE Review	10 days	104	106	Fri 10/25/24	Thu 11/7/24	STATE						
106	1.3.3.11.4	Revise and Resubmit	5 days	105	107	Fri 11/8/24	Thu 11/14/24	OPTUM						
107	1.3.3.11.5	STATE Review and Approve	5 days	106	108	Fri 11/15/24	Thu 11/21/24	STATE						
108	1.3.3.11.6	M: Monthly Status Report Template Complete	0 days	107	4	Thu 11/21/24	Thu 11/21/24							
109	1.3.3.12	Quality Management Plan (Metrics set at contract negotiation) (PM-05)	32 days			Wed 10/9/24	Thu 11/21/24							
110	1.3.3.12.1	Create and Submit/Walk-through	10 days	14FS+5 days		Wed 10/9/24	Tue 10/22/24	OPTUM						
111	1.3.3.12.2	Create and Submit/Walk-through	10 days	23	112	Fri 10/11/24	Thu 10/24/24	OPTUM						
112	1.3.3.12.3	STATE Review	10 days	111	113	Fri 10/25/24	Thu 11/7/24	STATE						
113	1.3.3.12.4	Revise and Resubmit	5 days	112	114	Fri 11/8/24	Thu 11/14/24	OPTUM						
114	1.3.3.12.5	STATE Review and Approve	5 days	113	115	Fri 11/15/24	Thu 11/21/24	STATE						
115	1.3.3.12.6	M: Quality Management Plan Complete	0 days	114	4	Thu 11/21/24	Thu 11/21/24							
116	1.3.3.13	Dependency Management Plan	40 days			Wed 10/16/24	Tue 12/10/24							
117	1.3.3.13.1	Create and Submit/Walk-through	10 days	14FS+10 days	118	Wed 10/16/24	Tue 10/29/24	OPTUM						
118	1.3.3.13.2	Create and Submit/Walk-through	10 days	117	119	Wed 10/30/24	Tue 11/12/24	OPTUM						
119	1.3.3.13.3	STATE Review	10 days	118	120	Wed 11/13/24	Tue 11/26/24	STATE						
120	1.3.3.13.4	Revise and Resubmit	5 days	119	121	Wed 11/27/24	Tue 12/3/24	OPTUM						
121	1.3.3.13.5	STATE Review and Approve	5 days	120	122	Wed 12/4/24	Tue 12/10/24	STATE						
122	1.3.3.13.6	M: Dependency Management Plan Complete	0 days	121	4	Tue 12/10/24	Tue 12/10/24							
123	1.3.3.14	Requirements Management Plan	30 days			Wed 10/16/24	Tue 11/26/24							
124	1.3.3.14.1	Create and Submit/Walk-through	10 days	14FS+10 days	125	Wed 10/16/24	Tue 10/29/24	OPTUM						
125	1.3.3.14.2	STATE Review	10 days	124	126	Wed 10/30/24	Tue 11/12/24	STATE						
126	1.3.3.14.3	Revise and Resubmit	5 days	125	127	Wed 11/13/24	Tue 11/19/24	OPTUM						
127	1.3.3.14.4	STATE Review and Approve	5 days	126	128	Wed 11/20/24	Tue 11/26/24	STATE						
128	1.3.3.14.5	M: Requirements Management Plan Complete	0 days	127	4	Tue 11/26/24	Tue 11/26/24							
129	1.3.3.15	Project Management Tools and Procedures (PM-11)	30 days			Wed 10/16/24	Tue 11/26/24							
130	1.3.3.15.1	Create and Submit/Walk-through	10 days	14FS+10 days	131	Wed 10/16/24	Tue 10/29/24	OPTUM						
131	1.3.3.15.2	STATE Review	10 days	130	132	Wed 10/30/24	Tue 11/12/24	STATE						

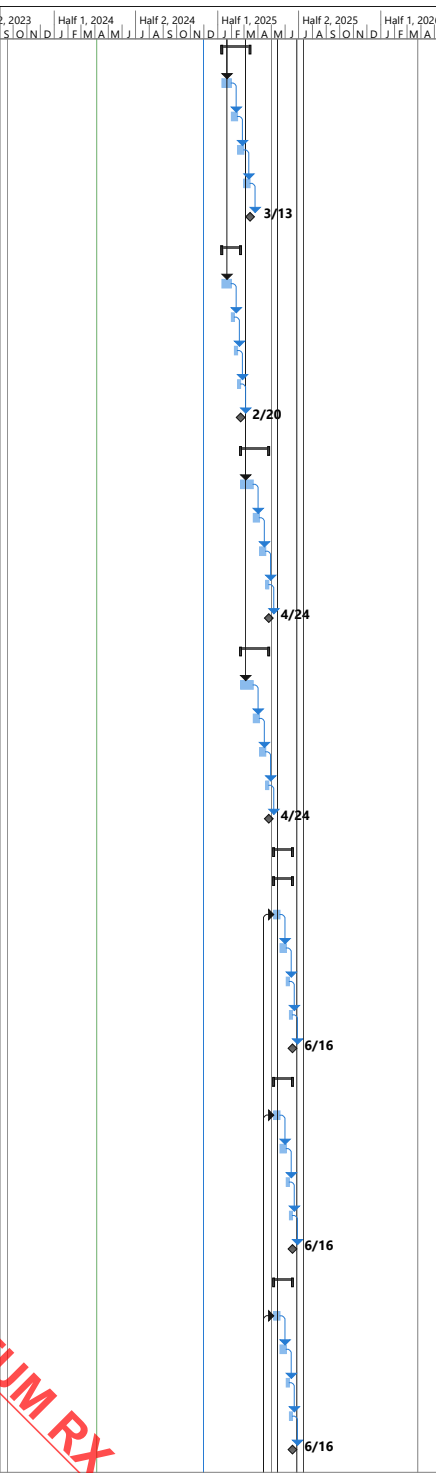
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132	1.3.3.15.3	Revise and Resubmit	5 days	131	133	Wed 11/13/24	Tue 11/19/24	OPTUM						
133	1.3.3.15.4	STATE Review and Approve	5 days	132	134	Wed 11/20/24	Tue 11/26/24	STATE						
134	1.3.3.15.5	M: Project Management Tools and Procedures Complete	0 days	133	4	Tue 11/26/24	Tue 11/26/24							
135	1.3.3.16	Change Management Plan (PM-12)	30 days			Wed 10/16/24	Tue 11/26/24							
136	1.3.3.16.1	Create and Submit/Walk-through	10 days	14FS+10 days	137	Wed 10/16/24	Tue 10/29/24	OPTUM						
137	1.3.3.16.2	STATE Review	10 days	136	138	Wed 10/30/24	Tue 11/12/24	STATE						
138	1.3.3.16.3	Revise and Resubmit	5 days	137	139	Wed 11/13/24	Tue 11/19/24	OPTUM						
139	1.3.3.16.4	STATE Review and Approve	5 days	138	140	Wed 11/20/24	Tue 11/26/24	STATE						
140	1.3.3.16.5	M: Change Management Plan Complete	0 days	139	4	Tue 11/26/24	Tue 11/26/24							
141	1.3.3.17	Document Management Plan	30 days			Wed 10/16/24	Tue 11/26/24							
142	1.3.3.17.1	Create and Submit/Walk-through	10 days	14FS+10 days	143	Wed 10/16/24	Tue 10/29/24	OPTUM						
143	1.3.3.17.2	STATE Review	10 days	142	144	Wed 10/30/24	Tue 11/12/24	STATE						
144	1.3.3.17.3	Revise and Resubmit	5 days	143	145	Wed 11/13/24	Tue 11/19/24	OPTUM						
145	1.3.3.17.4	STATE Review and Approve	5 days	144	146	Wed 11/20/24	Tue 11/26/24	STATE						
146	1.3.3.17.5	M: Document Management Plan Complete	0 days	145	4	Tue 11/26/24	Tue 11/26/24							
147	1.3.3.18	Deliverable Management Plan (DED Approach) (PM-15)	30 days			Wed 10/16/24	Tue 11/26/24							
148	1.3.3.18.1	Create and Submit/Walk-through	10 days	14FS+10 days	149	Wed 10/16/24	Tue 10/29/24	OPTUM						
149	1.3.3.18.2	STATE Review	10 days	148	150	Wed 10/30/24	Tue 11/12/24	STATE						
150	1.3.3.18.3	Revise and Resubmit	5 days	149	151	Wed 11/13/24	Tue 11/19/24	OPTUM						
151	1.3.3.18.4	STATE Review and Approve	5 days	150	152	Wed 11/20/24	Tue 11/26/24	STATE						
152	1.3.3.18.5	M: Deliverable Management Plan Complete	0 days	151	4	Tue 11/26/24	Tue 11/26/24							
153	1.3.3.19	Establish Project Document Repository (PM-17/SOL-14)	31 days			Wed 10/16/24	Wed 11/27/24							
154	1.3.3.19.1	Create and Submit/Walk-through	10 days	14FS+10 days	155	Wed 10/16/24	Tue 10/29/24	OPTUM						
155	1.3.3.19.2	STATE Review	10 days	154	156	Wed 10/30/24	Tue 11/12/24	STATE						
156	1.3.3.19.3	Revise and Resubmit	5 days	155	157	Wed 11/13/24	Tue 11/19/24	OPTUM						
157	1.3.3.19.4	STATE Review and Approve	5 days	156	158	Wed 11/20/24	Tue 11/26/24	STATE						
158	1.3.3.19.5	Project Portal Go-live	1 day	157	159	Wed 11/27/24	Wed 11/27/24	OPTUM						
159	1.3.3.19.6	M: Project Document Repository Complete	0 days	158	4	Wed 11/27/24	Wed 11/27/24							
160	1.3.4	Requirements Validation	92 days			Wed 10/2/24	Thu 2/6/25							
161	1.3.4.1	Business Structure	53 days	17		Mon 10/7/24	Wed 12/18/24							
162	1.3.4.2	Plan Requirements Validation Sessions	30 days			Wed 10/2/24	Tue 11/12/24							
163	1.3.4.2.1	OPTUM Requirements validation and Internal Review	10 days	14	164	Wed 10/2/24	Tue 10/15/24	OPTUM						
164	1.3.4.2.2	OPTUM Create Initial Question List	10 days	163	165	Wed 10/16/24	Tue 10/29/24	OPTUM						
165	1.3.4.2.3	OPTUM Establish Proposed Requirements Validation Schedule	5 days	164	166	Wed 10/30/24	Tue 11/5/24	OPTUM						
166	1.3.4.2.4	OPTUM/STATE Review Schedule Revisions, Updates and Finalize Schedule	5 days	165	167	Wed 11/6/24	Tue 11/12/24	OPTUM,STATE						
167	1.3.4.2.5	M: Requirements Validation Session Schedule Approved	0 days	166	169FS+2 days	Tue 11/12/24	Tue 11/12/24							
168	1.3.4.3	Conduct Requirements Validation Sessions	20 days			Fri 11/15/24	Thu 12/12/24							
169	1.3.4.3.1	Week 1	5 days	167FS+2 days	170	Fri 11/15/24	Thu 11/21/24	OPTUM,STATE						
170	1.3.4.3.2	Week 2	5 days	169	171,256,181,185	Fri 11/22/24	Thu 11/28/24	OPTUM,STATE						
171	1.3.4.3.3	Week 3	5 days	170	172	Fri 11/29/24	Thu 12/5/24	OPTUM,STATE						
172	1.3.4.3.4	Week 4	5 days	171	173	Fri 12/6/24	Thu 12/12/24	OPTUM,STATE						
173	1.3.4.3.5	M: Requirements Validation Sessions Completed	0 days	172	175,198	Thu 12/12/24	Thu 12/12/24							
174	1.3.4.4	Document Requirements Validation Sessions	20 days			Fri 12/13/24	Thu 1/9/25							

ID	WBS	Task Name	Duration	Predecessors	Successors	Start	Finish	Team	2, 2023	Half 1, 2024	Half 2, 2024	Half 1, 2025	Half 2, 2025	Half 1, 2026				
175	1.3.4.4.1	Finalize All Requirements Validation Session Documentation	10 days	173	176	Fri 12/13/24	Thu 12/26/24	OPTUM	S	O	I	N	D	J	F	M	A	M
176	1.3.4.4.2	Submit Requirements Validation Session Documentation	5 days	175	177	Fri 12/27/24	Thu 1/2/25	OPTUM										
177	1.3.4.4.3	Approve Requirements Validation Session Documentation	5 days	176	178	Fri 1/3/25	Thu 1/9/25	STATE										
178	1.3.4.4.4	M: Requirements Validation Session Documentation Approved	0 days	177	180,179	Thu 1/9/25	Thu 1/9/25											
179	1.3.4.5	M: Requirements Validation and Definition Complete	0 days	178	263,268,274	Thu 1/9/25	Thu 1/9/25											
180	1.3.4.6	Business Rules	20 days	178		Fri 1/10/25	Thu 2/6/25											
181	1.3.4.6.1	Define Business Rules	10 days	170	182	Fri 1/10/25	Thu 1/23/25	OPTUM										
182	1.3.4.6.2	Document Business Rules	10 days	181	183,5	Fri 1/24/25	Thu 2/6/25	OPTUM										
183	1.3.4.6.3	M: Business Rules Complete	0 days	182	390FS+100 days	Thu 2/6/25	Thu 2/6/25											
184	1.3.4.7	Requirements Analysis Document (RAD) (SOL-03)	30 days			Fri 11/29/24	Thu 1/9/25											
185	1.3.4.7.1	Create and Submit/Walk-through	10 days	170	186	Fri 11/29/24	Thu 12/12/24	OPTUM										
186	1.3.4.7.2	STATE Review	10 days	185	187	Fri 12/13/24	Thu 12/26/24	STATE										
187	1.3.4.7.3	Revise and Resubmit	5 days	186	188	Fri 12/27/24	Thu 1/2/25	STATE										
188	1.3.4.7.4	STATE Review and Approve	5 days	187	189	Fri 1/3/25	Thu 1/9/25											
189	1.3.4.7.5	M: Requirements Analysis Document (RAD) Completed	0 days	188		Thu 1/9/25	Thu 1/9/25											
190	1.3.5	Data Migration	95 days			Mon 10/7/24	Fri 2/14/25											
191	1.3.5.1	Data Integration Plan (SOL-11)	36 days			Fri 12/27/24	Fri 2/14/25											
192	1.3.5.1.1	Create and Submit/Walk-through	10 days	198		Fri 12/27/24	Thu 1/9/25	OPTUM										
193	1.3.5.1.2	STATE Review	10 days	199		Fri 1/24/25	Thu 2/6/25	STATE										
194	1.3.5.1.3	Revise and Resubmit	5 days	200		Fri 2/7/25	Thu 2/13/25	OPTUM										
195	1.3.5.1.4	STATE Review and Approve	5 days	201		Mon 2/10/25	Fri 2/14/25	STATE										
196	1.3.5.1.5	M:Data Integration Plan Complete	0 days	202	208	Thu 1/9/25	Thu 1/9/25											
197	1.3.5.2	Interface Review and Design	40 days			Fri 12/13/24	Thu 2/6/25											
198	1.3.5.2.1	Conduct Detailed Review of Existing Layouts	10 days	173	192,202,199	Fri 12/13/24	Thu 12/26/24	OPTUM,STATE										
199	1.3.5.2.2	Establish Initial Layouts for all interfaces	20 days	198	193,200	Fri 12/27/24	Thu 1/23/25	OPTUM,STATE										
200	1.3.5.2.3	Schedule file production	10 days	199	194	Fri 1/24/25	Thu 2/6/25	OPTUM,STATE										
201	1.3.5.3	Interface Design Document (Data Dictionary, Data Mapping) (SOL-10)	31 days		195	Fri 12/27/24	Fri 2/7/25											
202	1.3.5.3.1	Create and Submit/Walk-through	10 days	198	196,203	Fri 12/27/24	Thu 1/9/25	OPTUM										
203	1.3.5.3.2	STATE Review	10 days	202	204	Fri 1/10/25	Thu 1/23/25	STATE										
204	1.3.5.3.3	Revise and Resubmit	5 days	203	205FS+1 day	Fri 1/24/25	Thu 1/30/25	OPTUM										
205	1.3.5.3.4	STATE Review and Approve	5 days	204FS+1 day	206	Mon 2/3/25	Fri 2/7/25	STATE										
206	1.3.5.3.5	M: Data Integration and Interface Design Document Complete	0 days	205		Fri 2/7/25	Fri 2/7/25											
207	1.3.5.4	Interface Review and Testing	10 days			Fri 1/10/25	Thu 1/23/25											
208	1.3.5.4.1	Send test files to interface partners	5 days	196	209	Fri 1/10/25	Thu 1/16/25	OPTUM										
209	1.3.5.4.2	Interface partners provide feedback files	5 days	208	210	Fri 1/17/25	Thu 1/23/25	STATE										
210	1.3.5.4.3	M: Validate all program stakeholders/trading partners successfully completed file	0 days	209		Thu 1/23/25	Thu 1/23/25											
211	1.3.5.5	Data Interfaces	49 days			Mon 10/7/24	Thu 12/12/24											
212	1.3.5.5.1	Discuss and Receive Data Interface Requirements	1 day	33	213	Mon 10/7/24	Mon 10/7/24											
213	1.3.5.5.2	Obtain approval for Custom Requirements (if applicable)	5 days	212	214	Tue 10/8/24	Mon 10/14/24											
214	1.3.5.5.3	Capture detail Requirements for Custom layout	10 days	213	215	Tue 10/15/24	Mon 10/28/24											
215	1.3.5.5.4	Obtain client sign off on Custom Requirements	3 days	214	216	Tue 10/29/24	Thu 10/31/24											
216	1.3.5.5.5	Obtain necessary NDA and/or PHI Authorization Release Forms for Data Exchange	30 days	215		Fri 11/1/24	Thu 12/12/24											
217	1.3.6	File Transfer Connectivity	16 days			Mon 10/7/24	Mon 10/28/24											
218	1.3.6.1	Discuss sFTP Requirements for File Transfer	5 days	33		Mon 10/7/24	Fri 10/11/24											
219	1.3.6.2	Request sFTP Setup/Structure	2 days	33	220	Mon 10/7/24	Tue 10/8/24											
220	1.3.6.3	Establish sFTP Site and Structure	10 days	219	221,222FS+2 days	Wed 10/9/24	Tue 10/22/24											
221	1.3.6.4	Provide Connection & Login Information for sFTP Site	2 days	220		Wed 10/23/24	Thu 10/24/24											



ID	WBS	Task Name	Duration	Predecessors	Successors	Start	Finish	Team	2, 2023	Half 1, 2024	Half 2, 2024	Half 1, 2025	Half 2, 2025	Half 1, 2026															
222	1.3.6.5	Test sFTP Connectivity	2 days	220FS+2 days		Fri 10/25/24	Mon 10/28/24		S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M
223	1.3.7	Data Transfer (Loads & Extracts)	30 days			Mon 10/7/24	Fri 11/15/24																						
224	1.3.7.1	Obtain necessary NDA and/or PHI Authorization Release Forms for Data Exchange	30 days	33		Mon 10/7/24	Fri 11/15/24																						
225	1.3.8	Finance	97 days			Mon 10/7/24	Tue 2/18/25																						
226	1.3.8.1	Payments	97 days			Mon 10/7/24	Tue 2/18/25																						
227	1.3.8.1.1	Invoicing/Billing	97 days	33		Mon 10/7/24	Tue 2/18/25																						
228	1.3.8.1.2	Provide Sample Invoice and Billing Reports	1 day	33	229	Mon 10/7/24	Mon 10/7/24																						
229	1.3.8.1.3	Review Invoice and Billing Reports and Process	10 days	228	230	Tue 10/8/24	Mon 10/21/24																						
230	1.3.8.1.4	Provide Primary and Secondary contact for Invoice and Billing	10 days	229	231	Tue 10/22/24	Mon 11/4/24																						
231	1.3.8.1.5	Complete IRS W-9 Form	10 days	230	232	Tue 11/5/24	Mon 11/18/24																						
232	1.3.8.1.6	Complete New Client Billing & Invoice Notification Form	2 days	231	233	Tue 11/19/24	Wed 11/20/24																						
233	1.3.8.1.7	Set up Client Invoice and Billing	10 days	232		Thu 11/21/24	Wed 12/4/24																						
234	1.3.9	System Access	31 days			Mon 10/7/24	Mon 11/18/24																						
235	1.3.9.1	RxTRACK (Reporting)	31 days			Mon 10/7/24	Mon 11/18/24																						
236	1.3.9.1.1	Provide RxTRACK Report Catalog	1 day	33	237	Mon 10/7/24	Mon 10/7/24																						
237	1.3.9.1.2	Determine RxTRACK Access & Requirements	3 days	236	238	Tue 10/8/24	Mon 10/14/24																						
238	1.3.9.1.3	Complete RxTRACK Security Setup Request Form	5 days	237	239	Tue 10/15/24	Mon 10/21/24																						
239	1.3.9.1.4	Complete RxTRACK Client and User Setup	10 days	238	240	Tue 10/22/24	Mon 11/4/24																						
240	1.3.9.1.5	Provide User IDs and Passwords for RxTRACK	5 days	239	241	Tue 11/5/24	Mon 11/11/24																						
241	1.3.9.1.6	Conduct RxTRACK Training	5 days	240	405,407,408	Tue 11/12/24	Mon 11/18/24																						
242	1.3.10	Environment Readiness and Preparation	35 days			Wed 10/2/24	Tue 11/19/24																						
243	1.3.10.1	Pharmacy Benefit Administration Solution Architecture Document	30 days			Wed 10/2/24	Tue 11/12/24																						
244	1.3.10.1.1	Create and Submit/Walk-through	15 days	14	245	Wed 10/2/24	Tue 10/22/24	OPTUM																					
245	1.3.10.1.2	STATE Review	5 days	244	246	Wed 10/23/24	Tue 10/29/24	STATE																					
246	1.3.10.1.3	Revise and Resubmit	5 days	245	247	Wed 10/30/24	Tue 11/5/24	OPTUM																					
247	1.3.10.1.4	STATE Review and Approve	5 days	246	248	Wed 11/6/24	Tue 11/12/24	STATE																					
248	1.3.10.1.5	M: Pharmacy Benefit Administration Solution Architecture Document Complete	0 days	247		Tue 11/12/24	Tue 11/12/24																						
249	1.3.10.2	Operations and Support Procedure Manual	35 days			Wed 10/2/24	Tue 11/19/24																						
250	1.3.10.2.1	Create and Submit/Walk-through	20 days	14	251	Wed 10/2/24	Tue 10/29/24	OPTUM																					
251	1.3.10.2.2	STATE Review	5 days	250	252	Wed 10/30/24	Tue 11/5/24	STATE																					
252	1.3.10.2.3	Revise and Resubmit	5 days	251	253	Wed 11/6/24	Tue 11/12/24	OPTUM																					
253	1.3.10.2.4	STATE Review and Approve	5 days	252	254	Wed 11/13/24	Tue 11/19/24	STATE																					
254	1.3.10.2.5	M: Operations and Support Procedure Manual Complete	0 days	253		Tue 11/19/24	Tue 11/19/24																						
255	1.3.11	Reporting	85 days			Fri 11/29/24	Thu 3/27/25																						
256	1.3.11.1	Gap Analysis STATE Report Inventory vs Optum standard suite	10 days	170	257	Fri 11/29/24	Thu 12/12/24	OPTUM																					
257	1.3.11.2	Develop Reports and Report Distribution Schedule	45 days	256	258	Fri 12/13/24	Thu 2/13/25	OPTUM																					
258	1.3.11.3	QC Reports	20 days	257	259	Fri 2/14/25	Thu 3/13/25	OPTUM																					
259	1.3.11.4	STATE Review and Approve Reports	5 days	258	260	Fri 3/14/25	Thu 3/20/25	STATE																					
260	1.3.11.5	Internal Deployment and Testing	5 days	259		Fri 3/21/25	Thu 3/27/25	OPTUM																					
261	1.3.12	Security and Disaster Recovery	75 days			Fri 1/10/25	Thu 4/24/25																						
262	1.3.12.1	Security Risk Assessment	30 days			Fri 1/10/25	Thu 2/20/25																						
263	1.3.12.1.1	Discuss STATE expectations for a Security Risk Assessment	10 days	179	264	Fri 1/10/25	Thu 1/23/25	OPTUM,STATE																					
264	1.3.12.1.2	Prepare executive summary of internal risk assessment	10 days	263	265	Fri 1/24/25	Thu 2/6/25	OPTUM																					
265	1.3.12.1.3	STATE review and approve security risk assessment	10 days	264	266	Fri 2/7/25	Thu 2/20/25	OPTUM																					
266	1.3.12.1.4	M: Security Risk Assessment Complete	0 days	265	280,286	Thu 2/20/25	Thu 2/20/25																						

ID	WBS	Task Name	Duration	Predecessors	Successors	Start	Finish	Team	2, 2023	Half 1, 2024	Half 2, 2024	Half 1, 2025	Half 2, 2025	Half 1, 2026
267	1.3.12.2	Annual Independent Security Assessment (SER-17)	45 days			Fri 1/10/25	Thu 3/13/25							
268	1.3.12.2.1	Create and Submit/Walk-through	15 days	179	269	Fri 1/10/25	Thu 1/30/25	OPTUM						
269	1.3.12.2.2	STATE Review	10 days	268	270	Fri 1/31/25	Thu 2/13/25	STATE						
270	1.3.12.2.3	Revise and Resubmit	10 days	269	271	Fri 2/14/25	Thu 2/27/25	OPTUM						
271	1.3.12.2.4	STATE Review and Approve	10 days	270	272	Fri 2/28/25	Thu 3/13/25	STATE						
272	1.3.12.2.5	M: Independent Security Assessment Complete	0 days	271		Thu 3/13/25	Thu 3/13/25							
273	1.3.12.3	System Security Plan (SSP) (SOL-05)	30 days			Fri 1/10/25	Thu 2/20/25							
274	1.3.12.3.1	Create and Submit/Walk-through	15 days	179	275	Fri 1/10/25	Thu 1/30/25	OPTUM						
275	1.3.12.3.2	STATE Review	5 days	274	276	Fri 1/31/25	Thu 2/6/25	STATE						
276	1.3.12.3.3	Revise and Resubmit	5 days	275	277	Fri 2/7/25	Thu 2/13/25	OPTUM						
277	1.3.12.3.4	STATE Review and Approve	5 days	276	278	Fri 2/14/25	Thu 2/20/25	STATE						
278	1.3.12.3.5	M: SSP Complete	0 days	277		Thu 2/20/25	Thu 2/20/25							
279	1.3.12.4	Disaster Recovery (DR) (DPRCCPS) Plan	45 days			Fri 2/21/25	Thu 4/24/25							
280	1.3.12.4.1	Create and Submit/Walk-through	20 days	266	281	Fri 2/21/25	Thu 3/20/25	OPTUM						
281	1.3.12.4.2	STATE Review	10 days	280	282	Fri 3/21/25	Thu 4/3/25	STATE						
282	1.3.12.4.3	Revise and Resubmit	10 days	281	283	Fri 4/4/25	Thu 4/17/25	OPTUM						
283	1.3.12.4.4	STATE Review and Approve	5 days	282	284	Fri 4/18/25	Thu 4/24/25	STATE						
284	1.3.12.4.5	M: Disaster Recovery Complete	0 days	283		Thu 4/24/25	Thu 4/24/25							
285	1.3.12.5	Business Continuity and Contingency (BCC) Plan	45 days			Fri 2/21/25	Thu 4/24/25							
286	1.3.12.5.1	Create and Submit/Walk-through	20 days	266	287	Fri 2/21/25	Thu 3/20/25	OPTUM						
287	1.3.12.5.2	STATE Review	10 days	286	288	Fri 3/21/25	Thu 4/3/25	STATE						
288	1.3.12.5.3	Revise and Resubmit	10 days	287	289	Fri 4/4/25	Thu 4/17/25	OPTUM						
289	1.3.12.5.4	STATE Review and Approve	5 days	288	290	Fri 4/18/25	Thu 4/24/25	STATE						
290	1.3.12.5.5	M: BCCP Complete	0 days	289		Thu 4/24/25	Thu 4/24/25							
291	1.3.13	Operational Readiness Planning and Documentation	30 days			Tue 5/6/25	Mon 6/16/25							
292	1.3.13.1	Operational Readiness Review (ORR) Plan (PM-24)	30 days			Tue 5/6/25	Mon 6/16/25							
293	1.3.13.1.1	Create and Submit/Walk-through	10 days	403FS-40 days	294	Tue 5/6/25	Mon 5/19/25	OPTUM						
294	1.3.13.1.2	STATE Review	10 days	293	295	Tue 5/20/25	Mon 6/2/25	STATE						
295	1.3.13.1.3	Revise and Resubmit	5 days	294	296	Tue 6/3/25	Mon 6/9/25	OPTUM						
296	1.3.13.1.4	STATE Review and Approve	5 days	295	297	Tue 6/10/25	Mon 6/16/25	STATE						
297	1.3.13.1.5	M: Operational Readiness Review (ORR) Plan Complete	0 days	296		Mon 6/16/25	Mon 6/16/25							
298	1.3.13.2	Operations and Maintenance (O&M) Plan (SOL-24)	30 days			Tue 5/6/25	Mon 6/16/25							
299	1.3.13.2.1	Create and Submit/Walk-through	10 days	403FS-40 days	300	Tue 5/6/25	Mon 5/19/25	OPTUM						
300	1.3.13.2.2	STATE Review	10 days	299	301	Tue 5/20/25	Mon 6/2/25	STATE						
301	1.3.13.2.3	Revise and Resubmit	5 days	300	302	Tue 6/3/25	Mon 6/9/25	OPTUM						
302	1.3.13.2.4	STATE Review and Approve	5 days	301	303	Tue 6/10/25	Mon 6/16/25	STATE						
303	1.3.13.2.5	M: Operations and Maintenance (O&M) Plan Complete	0 days	302		Mon 6/16/25	Mon 6/16/25							
304	1.3.13.3	Operations Procedure Manual (SOL-25)	30 days			Tue 5/6/25	Mon 6/16/25							
305	1.3.13.3.1	Create and Submit/Walk-through	10 days	403FS-40 days	306	Tue 5/6/25	Mon 5/19/25	OPTUM						
306	1.3.13.3.2	STATE Review	10 days	305	307	Tue 5/20/25	Mon 6/2/25	STATE						
307	1.3.13.3.3	Revise and Resubmit	5 days	306	308	Tue 6/3/25	Mon 6/9/25	OPTUM						
308	1.3.13.3.4	STATE Review and Approve	5 days	307	309	Tue 6/10/25	Mon 6/16/25	STATE						
309	1.3.13.3.5	M: Operations Procedure Manual Complete	0 days	308		Mon 6/16/25	Mon 6/16/25							



ID	WBS	Task Name	Duration	Predecessors	Successors	Start	Finish	Team	2, 2023	Half 1, 2024	Half 2, 2024	Half 1, 2025	Half 2, 2025	Half 1, 2026
310	1.3.13.4	Turnover Plan (PM-23)	30 days			Tue 5/6/25	Mon 6/16/25		SIGNOFF	FINAL	SIGNOFF	FINAL	SIGNOFF	FINAL
311	1.3.13.4.1	Create and Submit/Walk-through	10 days	403FS-40 days	312	Tue 5/6/25	Mon 5/19/25	OPTUM						
312	1.3.13.4.2	STATE Review	10 days	311	313	Tue 5/20/25	Mon 6/2/25	STATE						
313	1.3.13.4.3	Revise and Resubmit	5 days	312	314	Tue 6/3/25	Mon 6/9/25	OPTUM						
314	1.3.13.4.4	STATE Review and Approve	5 days	313	315	Tue 6/10/25	Mon 6/16/25	STATE						
315	1.3.13.4.5	M: Turnover Plan Complete	0 days	314		Mon 6/16/25	Mon 6/16/25						6/16	
316	1.3.13.5	Random Selection Process for Desk Audits and Field Audits (SER-07)	30 days			Tue 5/6/25	Mon 6/16/25							
317	1.3.13.5.1	Create and Submit/Walk-through	10 days	403FS-40 days	318	Tue 5/6/25	Mon 5/19/25	OPTUM						
318	1.3.13.5.2	STATE Review	10 days	317	319	Tue 5/20/25	Mon 6/2/25	STATE						
319	1.3.13.5.3	Revise and Resubmit	5 days	318	320	Tue 6/3/25	Mon 6/9/25	OPTUM						
320	1.3.13.5.4	STATE Review and Approve	5 days	319	321	Tue 6/10/25	Mon 6/16/25	STATE						
321	1.3.13.5.5	M: Random Selection Process for Desk Audits and Field Audits Complete	0 days	320		Mon 6/16/25	Mon 6/16/25						6/16	
322	1.3.13.6	Pharmacy Lock-In Templates (SER-08)	30 days			Tue 5/6/25	Mon 6/16/25							
323	1.3.13.6.1	Create and Submit/Walk-through	10 days	403FS-40 days	324	Tue 5/6/25	Mon 5/19/25	OPTUM						
324	1.3.13.6.2	STATE Review	10 days	323	325	Tue 5/20/25	Mon 6/2/25	STATE						
325	1.3.13.6.3	Revise and Resubmit	5 days	324	326	Tue 6/3/25	Mon 6/9/25	OPTUM						
326	1.3.13.6.4	STATE Review and Approve	5 days	325	327	Tue 6/10/25	Mon 6/16/25	STATE						
327	1.3.13.6.5	M: Pharmacy Lock-In Templates Complete	0 days	326		Mon 6/16/25	Mon 6/16/25						6/16	
328	1.3.13.7	Provider List Template (SER-09)	30 days			Tue 5/6/25	Mon 6/16/25							
329	1.3.13.7.1	Create and Submit/Walk-through	10 days	403FS-40 days	330	Tue 5/6/25	Mon 5/19/25	OPTUM						
330	1.3.13.7.2	STATE Review	10 days	329	331	Tue 5/20/25	Mon 6/2/25	STATE						
331	1.3.13.7.3	Revise and Resubmit	5 days	330	332	Tue 6/3/25	Mon 6/9/25	OPTUM						
332	1.3.13.7.4	STATE Review and Approve	5 days	331	333	Tue 6/10/25	Mon 6/16/25	STATE						
333	1.3.13.7.5	M: Provider List Template Complete	0 days	332		Mon 6/16/25	Mon 6/16/25						6/16	
334	1.3.13.8	Monthly Report Template (SER-10)	30 days			Tue 5/6/25	Mon 6/16/25							
335	1.3.13.8.1	Create and Submit/Walk-through	10 days	403FS-40 days	336	Tue 5/6/25	Mon 5/19/25	OPTUM						
336	1.3.13.8.2	STATE Review	10 days	335	337	Tue 5/20/25	Mon 6/2/25	STATE						
337	1.3.13.8.3	Revise and Resubmit	5 days	336	338	Tue 6/3/25	Mon 6/9/25	OPTUM						
338	1.3.13.8.4	STATE Review and Approve	5 days	337	339	Tue 6/10/25	Mon 6/16/25	STATE						
339	1.3.13.8.5	M: Monthly Report Template Complete	0 days	338		Mon 6/16/25	Mon 6/16/25						6/16	
340	1.3.13.9	Concurrent Review Procedures (SER-11)	30 days			Tue 5/6/25	Mon 6/16/25							
341	1.3.13.9.1	Create and Submit/Walk-through	10 days	403FS-40 days	342	Tue 5/6/25	Mon 5/19/25	OPTUM						
342	1.3.13.9.2	STATE Review	10 days	341	343	Tue 5/20/25	Mon 6/2/25	STATE						
343	1.3.13.9.3	Revise and Resubmit	5 days	342	344	Tue 6/3/25	Mon 6/9/25	OPTUM						
344	1.3.13.9.4	STATE Review and Approve	5 days	343	345	Tue 6/10/25	Mon 6/16/25	STATE						
345	1.3.13.9.5	M: Concurrent Review Procedures Complete	0 days	344		Mon 6/16/25	Mon 6/16/25						6/16	
346	1.3.13.10	Desk Audit Procedure & Required Templates (SER-13)	30 days			Tue 5/6/25	Mon 6/16/25							
347	1.3.13.10.1	Create and Submit/Walk-through	10 days	403FS-40 days	348	Tue 5/6/25	Mon 5/19/25	OPTUM						
348	1.3.13.10.2	STATE Review	10 days	347	349	Tue 5/20/25	Mon 6/2/25	STATE						
349	1.3.13.10.3	Revise and Resubmit	5 days	348	350	Tue 6/3/25	Mon 6/9/25	OPTUM						
350	1.3.13.10.4	STATE Review and Approve	5 days	349	351	Tue 6/10/25	Mon 6/16/25	STATE						
351	1.3.13.10.5	M: Desk Audit Procedure & Required Templates Complete	0 days	350		Mon 6/16/25	Mon 6/16/25						6/16	
352	1.3.13.11	Grievance Committee Charter and Policies (SER-16)	30 days			Tue 5/6/25	Mon 6/16/25							

ID	WBS	Task Name	Duration	Predecessors	Successors	Start	Finish	Team	2, 2023	Half 1, 2024	Half 2, 2024	Half 1, 2025	Half 2, 2025	Half 1, 2026
353	1.3.13.11.1	Create and Submit/Walk-through	10 days	403FS-40 days	354	Tue 5/6/25	Mon 5/19/25	OPTUM						
354	1.3.13.11.2	STATE Review	10 days	353	355	Tue 5/20/25	Mon 6/2/25	STATE						
355	1.3.13.11.3	Revise and Resubmit	5 days	354	356	Tue 6/3/25	Mon 6/9/25	OPTUM						
356	1.3.13.11.4	STATE Review and Approve	5 days	355	357	Tue 6/10/25	Mon 6/16/25	STATE						
357	1.3.13.11.5	M: Grievance Committee Charter and Policies Complete	0 days	356		Mon 6/16/25	Mon 6/16/25							
358	1.3.13.12	Software Upgrade/ Release Schedule (SOL-31)	30 days			Tue 5/6/25	Mon 6/16/25							
359	1.3.13.12.1	Create and Submit/Walk-through	10 days	403FS-40 days	360	Tue 5/6/25	Mon 5/19/25	OPTUM						
360	1.3.13.12.2	STATE Review	10 days	359	361	Tue 5/20/25	Mon 6/2/25	STATE						
361	1.3.13.12.3	Revise and Resubmit	5 days	360	362	Tue 6/3/25	Mon 6/9/25	OPTUM						
362	1.3.13.12.4	STATE Review and Approve	5 days	361	363	Tue 6/10/25	Mon 6/16/25	STATE						
363	1.3.13.12.5	M: Software Upgrade/ Release Schedule Complete	0 days	362		Mon 6/16/25	Mon 6/16/25							
364	1.3.13.13	Solution Documentation (SOL-21)	30 days			Tue 5/6/25	Mon 6/16/25							
365	1.3.13.13.1	Create and Submit/Walk-through	10 days	403FS-40 days	366	Tue 5/6/25	Mon 5/19/25	OPTUM						
366	1.3.13.13.2	STATE Review	10 days	365	367	Tue 5/20/25	Mon 6/2/25	STATE						
367	1.3.13.13.3	Revise and Resubmit	5 days	366	368	Tue 6/3/25	Mon 6/9/25	OPTUM						
368	1.3.13.13.4	STATE Review and Approve	5 days	367	369	Tue 6/10/25	Mon 6/16/25	STATE						
369	1.3.13.13.5	M: Solution Documentation Complete	0 days	368		Mon 6/16/25	Mon 6/16/25							
370	1.3.13.14	Customer Service Plan (SER-06)	30 days			Tue 5/6/25	Mon 6/16/25							
371	1.3.13.14.1	Create and Submit/Walk-through	10 days	403FS-40 days	372	Tue 5/6/25	Mon 5/19/25	OPTUM						
372	1.3.13.14.2	STATE Review	10 days	371	373	Tue 5/20/25	Mon 6/2/25	STATE						
373	1.3.13.14.3	Revise and Resubmit	5 days	372	374	Tue 6/3/25	Mon 6/9/25	OPTUM						
374	1.3.13.14.4	STATE Review and Approve	5 days	373	375	Tue 6/10/25	Mon 6/16/25	STATE						
375	1.3.13.14.5	M: Customer Service Plan Complete	0 days	374		Mon 6/16/25	Mon 6/16/25							
376	1.3.13.15	Customer Documentation (SOL-09)	30 days			Tue 5/6/25	Mon 6/16/25							
377	1.3.13.15.1	Create and Submit/Walk-through	10 days	403FS-40 days	378	Tue 5/6/25	Mon 5/19/25	OPTUM						
378	1.3.13.15.2	STATE Review	10 days	377	379	Tue 5/20/25	Mon 6/2/25	STATE						
379	1.3.13.15.3	Revise and Resubmit	5 days	378	380	Tue 6/3/25	Mon 6/9/25	OPTUM						
380	1.3.13.15.4	STATE Review and Approve	5 days	379	381	Tue 6/10/25	Mon 6/16/25	STATE						
381	1.3.13.15.5	M: Customer Documentation Complete	0 days	380		Mon 6/16/25	Mon 6/16/25							
382	1.3.13.16	Memorandum of Operational Readiness (PM-22)	30 days			Tue 5/6/25	Mon 6/16/25							
383	1.3.13.16.1	Create and Submit/Walk-through	10 days	403FS-40 days	384	Tue 5/6/25	Mon 5/19/25	OPTUM						
384	1.3.13.16.2	STATE Review	10 days	383	385	Tue 5/20/25	Mon 6/2/25	STATE						
385	1.3.13.16.3	Revise and Resubmit	5 days	384	386	Tue 6/3/25	Mon 6/9/25	OPTUM						
386	1.3.13.16.4	STATE Review and Approve	5 days	385	387	Tue 6/10/25	Mon 6/16/25	STATE						
387	1.3.13.16.5	M: Memorandum of Operational Readiness Complete	0 days	386		Mon 6/16/25	Mon 6/16/25							
388	1.3.14	Deployment/Cutover	70 days			Tue 3/25/25	Mon 6/30/25							
389	1.3.14.1	Overall Production Readiness Assessment	2 days			Fri 6/27/25	Mon 6/30/25							
390	1.3.14.1.1	Go/no-go meeting to assess testing results, documentation, deliverables	1 day	183FS+100 days	391	Fri 6/27/25	Fri 6/27/25	OPTUM						
391	1.3.14.1.2	Go/No Go Decision	1 day	390	403	Mon 6/30/25	Mon 6/30/25	STATE						
392	1.3.14.2	SLA Measurements and Calculations	10 days			Tue 4/15/25	Mon 4/28/25							
393	1.3.14.2.1	Submit SLA Measurements and Calculations	5 days	65F-50 days	394	Tue 4/15/25	Tue 4/22/25	OPTUM						
394	1.3.14.2.2	Review and Approved	5 days	393	395	Tue 4/22/25	Mon 4/28/25	STATE						
395	1.3.14.2.3	M: SLA Measurements and Calculations Approved	0 days	394		Mon 4/28/25	Mon 4/28/25							

